

LRCA User Profile Instructions

To receive an MDE Lead Training Card, you **MUST** establish a User Profile.

The first time you access the LRCA system, you will need to create a user profile based on whether you have MDE accreditation or a training card, or not. You must have an email address, and you will need access to your email during this process.

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## FOR USERS **WITH** MDE ACCREDITATION OR TRAINING CARD

- Scroll past the red login button and Click the **second black “Register” button**.

### LOG IN

ENTER YOUR USERNAME AND PASSWORD

**Username**

**Password**  
  
 Show password

Forgot your Password ? [Click here](#) to reset password.  
Forgot your Username ? [Click here](#) to reset.

**Login**

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**Be sure to choose ONE of the options below that describes you to avoid delays in registering.**

**First Time Users- who DO NOT have a training card or accreditation number.**

**Register**

**First Time Users- who DO have a training card or accreditation number.**

**Register**



- Next, search for yourself by inputting the requested information & **click “Search”**

Initialization of an existing user

**Individual**   **Service Provider**

For an individual

|                                                   |                                                   |                                                                                                             |
|---------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>First Name *</b>                               | <b>Last Name *</b>                                | <b>Suffix</b>                                                                                               |
| <input type="text" value="First Name"/>           | <input type="text" value="Last Name"/>            | <input type="text" value="Suffix"/>                                                                         |
| <b>Date of Birth (MM/DD/YYYY)*</b>                | <b>Accreditation Number *</b>                     | <b>Accreditation Category</b>                                                                               |
| <input type="text" value="Date of birth"/>        | <input type="text" value="Accreditation Number"/> | <input style="border: none; background-color: #f0f0f0; padding: 2px;" type="text" value="Select Category"/> |
| <b>Training Card Number *</b>                     |                                                   |                                                                                                             |
| <input type="text" value="Training Card Number"/> |                                                   |                                                                                                             |

Notes: LRCA Application at least require an existing accreditation number or training card details to find a match.

- All your information will auto-populate. Check and make sure everything is correct. **It is not necessary to upload a photo of yourself to complete the User profile.**
- Next you will need to create a password by following the instructions sent to your email address.



## FOR USERS WITH **NO** MDE ACCREDITATION OR TRAINING CARD

- Scroll past the red login button and Click the **first black “Register”** button.

### LOG IN

ENTER YOUR USERNAME AND PASSWORD

**Username**

**Password**  
  
 Show password

Forgot your Password ? [Click here](#) to reset password.  
Forgot your Username ? [Click here](#) to reset.

**Login**

**Be sure to choose ONE of the options below that describes you to avoid delays in registering.**

**First Time Users- who DO NOT have a training card or accreditation number.**

**Register**

**First Time Users- who DO have a training card or accreditation number.**

**Register**



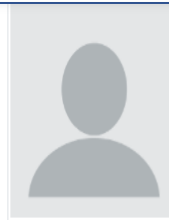
- Next enter your information to create your Personal Profile and Click the Green “Save Profile” button. (see bottom of next page)
- Check and make sure everything is correct.

Name, DOB, SSN (if provided), Gender and email address cannot be changed after creating the profile except MDE-Admin.

### Personal Profile

First Name\*

Middle Name



Last Name\*

Suffix

Profile Image

(Only JPG/PNG/JPEG/GIF files are allowed)

SSN

Date of Birth (MM/DD/YYYY)\*

Note: SSN is mandatory for applicants seeking accreditation.

Gender

### Contact Information

Primary Phone\*

Cell Phone

Email\*

Confirm Email\*

### Residential Address

Street Address / PO Box\*

Apartment/Suite/Building#

City\*

State\*

Zip Code\*

 - 

County

Check if same as the address above

### Mailing Address

Street Address / PO Box\*

Apartment/Suite/Building#

City\*

State\*

Zip Code\*

 - 

County

- After creating your personal profile, you will need to create a password. The password created will be used to login to the LRCA database.

After creating a profile, you may need to register your device. You will be emailed a “one time password” to verify your device. (This will be different from the password that you just created for your LRCA Login.)

You will need to enter the password into the space shown below. You may want to check, “I trust this device.”, if you don’t want to be asked for a One Time Password in the future.

## UNREGISTERED DEVICE?

CHECK YOUR EMAIL FOR OTP

**OTP - One Time Password**

I trust this device. Please don't ask me for an OTP again.

Login


NOTE: Please, make sure that cookies are enabled in your browser.

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General LRCA Information:


Your home page will mirror the one shown below:

Maryland.govLead Paint Certification and Accreditation




Karr [REDACTED]

- DASHBOARD
- PERSONAL PROFILE
- BUSINESS PROFILE


TRAINING COURSES


View and request to attend various training courses being offered by the LPPP accredited training providers.

SelectHelp


VIEW / REGISTER FOR MDE EXAM


View and Register for the pre-accreditation examination conducted by LPPP.

SelectHelp


APPLY FOR ACCREDITATION


All persons performing lead paint abatement and inspection activities must be accredited by LPPP.

SelectHelp


MY APPLICATIONS

Applications which are currently being processed by Maryland Department of the Environment.

SelectHelp


MY ACCREDITATIONS


Applications which have been processed by Maryland Department of the Environment.

SelectHelp

PAYMENTS

View and Complete Payments to MDE

SelectHelp


Aerosol Monitoring & Analysis, Inc.

www.amatraining.com

If you have questions, please contact MDE:

Phone Number: 410-537-3825

Email: LRCA.MDE@maryland.gov

Address:

1800 Washington Boulevard
Baltimore, MD 21230